

2021

Financial Secretary's Calendar

January

- 10** ▪ File AR-1 Report
- 15** ▪ Deposit Payroll Tax
▪ OE-1 & OE-1a Filing Deadline
▪ QR-1 Report Due
- 31** ▪ Distribute Dues Cards

February

- 1** ▪ IRS 941 Q4 or IRS 944 Annual Filing Deadline
▪ W2 Distribution
▪ W3 with SSA Filing Deadline
- 15** ▪ Deposit Payroll Taxes
- 28** ▪ PC Tax Deadline

March

- 1** ▪ CT-1 with IRS Filing Deadline
▪ IRS 1099-MISC Filing Deadline
▪ IRS Form 1096 Filing Deadline
- 15** ▪ Deposit Payroll Taxes
- 31** ▪ File LM-2, 3, or 4 with DOL

April

- 15** ▪ Deposit Payroll Taxes
▪ OE-1 & OE-1a Filing Deadline
▪ QR-1 Report Due
- 30** ▪ IRS 941 Q1 Filing Deadline

May

- 17** ▪ Deposit Payroll Tax
▪ Form 990, 990EZ, or 990N Due
- 31** ▪ PC Tax Deadline

June

- 15** ▪ Deposit Payroll Tax

July

- 15** ▪ Deposit Payroll Tax
▪ OE-1 & OE-1a Filing Deadline
▪ QR-1 Report Due

August

- 2** ▪ IRS 941 Q2 Filing Deadline
- 16** ▪ Deposit Payroll Tax
- 31** ▪ PC Tax Deadline

September

- 15** ▪ Deposit Payroll Tax

October

- 15** ▪ Deposit Payroll Tax
▪ OE-1 & OE-1a Filing Deadline
▪ QR-1 Report Due

November

- 1** ▪ IRS 941 Q3 Filing Deadline
- 15** ▪ Deposit Payroll Tax
- 30** ▪ PC Tax Deadline

December

- 15** ▪ Deposit Payroll Tax
- 31** ▪ QR-2 Submitted Annually